

Application for Employment

Baptist Education Center
 2734 Commerce Rd.
 Jacksonville NC 28546
 910 347-0704

For Office Use Only

Date of Application	____/____/____	<input type="checkbox"/> Health Questionnaire
Date of Interview	____/____/____	<input type="checkbox"/> Emergency Information on Staff
Date of Employment	____/____/____	<input type="checkbox"/> CPR / First Aid / Child Abuse
Starting Salary \$	_____	<input type="checkbox"/> Orientation Complete
60 day Probation Date	____/____/____	<input type="checkbox"/> Staff Medical/Physical
<input type="checkbox"/> TB Test	____/____/____	<input checked="" type="checkbox"/> Criminal Background

Name of Applicant _____
 Social Security Number _____
 Date of Birth ____/____/____
 (Month) (Day) (Year)

PLEASE PRINT

Address	City	County
State	Contact Number	Driver's License # State _____

Position Applied For: Lead Preschool Teacher (mornings) Afternoon Preschool Teacher
 Van Driver/ After School Instructor Floater position or Teacher Assistant
 Summer Camp Instructor (10 weeks) Any available

Hours Available: _____
 Are you available Monday through Friday? yes no
 Do you have child care experience? yes no
 If yes, please explain: _____

Have you ever been convicted of breaking a law *other than* a minor traffic violation? (The offense and how recently you were convicted will be evaluated in relation to the job for which you are applying.)
 YES NO If yes, please give the date and explain the nature of the offense: _____

Education

Circle the highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 GED College 1 2 3 4

Schools	Name and Location	Year Attended / Grad ?	Course of Study	Degree/Diploma
High School		To		
College or University		To		
Graduate or Professional		To		
Educational, Technical, Vocational Schools, etc.		To		

Child Care training you have completed in the last three years (such as first aid, CPR, CDA, etc.): _____

The Baptist Education Center requires within 3 months of employment that all staff members complete courses in CPR, First Aid & Recognizing Child Abuse. Additionally, teachers must complete Child Development/Discipline/Classroom Management. Support staff must complete courses that apply to their position. Do you agree to attend and pay for these classes? _____

Work History

Please list any child care experiences first.

Employer:	Address:	Supervisor's Name:	Contact Number:
Date Employed: (month/ year)	Job Title:	Job Responsibilities:	Starting Salary: Ending Salary:
Full or Part Time:	Reason for Leaving:	May we contact Employer? YES NO	
Employer:	Address:	Supervisor's Name:	Contact Number:
Date Employed: (month/ year)	Job Title:	Job Responsibilities:	Starting Salary: Ending Salary:
Full or Part Time:	Reason for Leaving:	May we Contact Employer? YES NO	

References

Please list (2) references to your character / Christian witness. One may be your pastor.

Name: _____ Address: _____ Phone: _____
 Name: _____ Address: _____ Phone: _____

Do you attend a local church? _____ If so please list name, address, and phone number below.

Name: _____ Address: _____ Phone: _____

Do you hold any position of church leadership (Sunday school teacher, Vacation Bible school teacher, Missions...)?

List: _____

Statement of Christian Mission Baptist Educational Center's Christian School

The ministry of the Baptist Education Center is an integral part of the Christian emphases and is a witness and ministry of the churches affiliated with the New River Baptist Association. Nurturing children has been an objective of Christian ministry since Jesus told his disciples, *Suffer the little children to come unto me*, and is the heart of our mission effort. It reflects our desire to evangelize, disciple and serve our community. It is our intent to teach children the Scriptures in a way which will better able them to know the love of God in their lives, to enable their physical, emotional, mental, intellectual, and spiritual growth and to assist parents in fulfilling their duties in raising their children *in the fear and admonition of the Lord*.

Therefore, all employees of the Baptist Education Center are members of the ministry team of the New River Baptist Association and are expected to engage in Christian witness and to exercise their spiritual gifts under the Lordship of Christ. While we do not require staff to be members of churches affiliated with the New River Baptist Association, we do expect all staff members to be Christians and to be active in their attendance of a church which embodies the principles of the Baptist Education Center.

Do you share the Christian faith and commitment of the Baptist Education Center and are you willing to model your teaching and conduct in accordance to Biblical principles? Yes ___ No ___

Applicant's Signature _____ Date _____